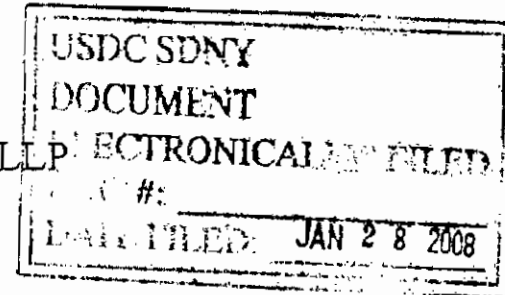


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January 25, 2008

Via Fax to (212) 805-0426 Only  
Chambers of the  
Honorable Laura Taylor Swain  
500 Pearl Street  
New York, NY 10007-1312

Re: **Gandarilla v. The City of New York**  
Docket No. 07-CV-6909 LTS  
Our File No. 22165

Dear Honorable Swain:

As you are aware, this office represents plaintiff, Sandra Gandarilla, in connection with the above referenced matter.

This case is currently scheduled for a Initial Trial Conference on Friday, February 1, 2008. However, the Preliminary Pre-Trial Statement is due today and the final draft is not yet complete. Our office, and the offices of the defendants representatives are in the process of finalizing the Statement for submission to the Court.

We are requesting a short extension until Monday, January 28, 2008 to submit this Statement. I have already spoken to the attorneys for the defendants and each of them consent to this brief extension.

Should you have any questions, or require further information on this matter, please feel free to contact the undersigned, or James M. Caffrey, Esq., the attorney handling this matter.

Thank you, in advance, for your immediate attention and cooperation to this matter.

*The request is granted.*

SO ORDERED.

Very truly yours,

Laurice Fortunato  
Paralegal

1/25/08  
LAURA TAYLOR SWAIN  
UNITED STATES DISTRICT JUDGE